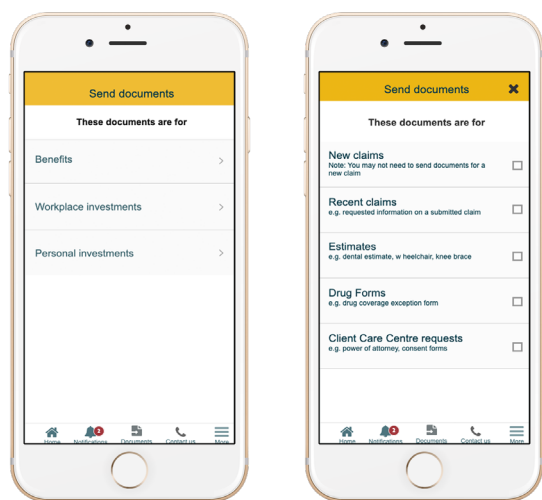


Submit outstanding claims with the **my Sun Life mobile app**



If you no longer have group benefits with Sun Life you'll need to submit your outstanding claims soon.¹ You can submit these claims easily and quickly through the **my Sun Life mobile app**.

All you need to do is take a picture of your receipt and the signed claims form using the app's **Send documents** feature. You can find claims forms at sunlife.ca/forms.



Follow these steps to submit your outstanding claims digitally to Sun Life:

1. Sign in to the **my Sun Life mobile app** using your access ID and password or Touch ID
2. At the bottom of the screen select **Documents**
3. Select **Benefits**
4. Select **Medical** or **Dental plans**
5. Use the **Client Care Center requests** option
6. Read the instructions. Select **Next** and take a photo of your documents

Prefer to mail your claims?

You can still send printed forms through the mail. Simply complete and sign the claim form and mail it to Sun Life with a copy of your expense receipt.

We can help

Call **1-800-361-6212** any business day from 8 a.m. to 8 p.m. ET.

If you don't have the **my Sun Life mobile app**, you can download it through the Android and Apple app stores.



¹ You must submit any outstanding claims within the time (called a proof of claim period) in your benefits booklet. You can also contact us to ask about the deadline for your plan.

App Store is a trademark of Apple Inc., registered in the U.S. and other countries. Android is a trademark of Google LLC.

Life's brighter under the sun

Group Benefits are provided by Sun Life Assurance Company of Canada, a member of the Sun Life Financial group of companies.

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